



Job Title: Cleaner

Responsible to: Caretaker & Head of School

This job description may be amended at any time following discussion between the Head of School and member of staff, and will be reviewed annually.

Key Role / Functions

Undertake as part of a team, the cleaning of designated areas within the premises of the school, ensuring that they are kept in a clean and hygienic condition.

Specific Duties and Responsibilities

- Cleaning, washing, sweeping, vacuum cleaning, emptying bins, polishing and dusting of the designated areas (which may include toilets and shower areas) and fixtures and fittings, using where appropriate, powered equipment. Cleaning of outdoor areas and grit spreading as required.
- As part of the job outline, staff will be required to report any obvious defects such as blocked toilets, broken fixtures and fittings, etc, to the supervisor during the completion of his/her normal duties.
- Closure periods will normally include all previously listed areas and the cleaning of walls in accordance with the code agreed, clean furniture, the stripping and sealing of floors, cleaning of windows.
- This vacancy is based at the main site in Greasby but flexibility is required as you may be required to work at our Annexe site in Hoylake on occasion.
- Staff should adopt the correct and economic use of allocated cleaning materials
- Locking/unlocking school gates and external entrance doors to complete duties
- Sign in and out daily

OUR LADY OF PITY R.C. PRIMARY SCHOOL IS COMMITTED TO THE SAFEGUARDING OF CHILDREN

Date: October 2022