

DIOCESE OF SHREWSBURY
OUR LADY OF PITY ROMAN CATHOLIC PRIMARY SCHOOL
A VOLUNTARY ACADEMY

MAIN SCHOOL SITE

RIGBY DRIVE
GREASBY
WIRRAL
CH49 1RE
TEL: 0151 677 6262
PRE-SCHOOL: 0151 677 6813
FAX: 0151 677 5609
EMAIL: schooloffice@ourladyofpity.co.uk



ANNEXE SITE

BIRKENHEAD ROAD
HOYLAKE
WIRRAL
CH47 5AF
TEL: 0151 632 1908
PRE-SCHOOL: 0151 632 6336

HEAD TEACHER: MR MARK COTTON

SCHOOL ADMISSION POLICY FOR SEPTEMBER 2018/2019

Our Lady of Pity is a Catholic Primary School under the trusteeship of the Diocese of Shrewsbury. As a Catholic Voluntary Academy the Holy Family Catholic Academy Trust is the Admissions Authority. All decisions relating to admissions applications will be taken by the Governing Body of this school. The co-ordination of admissions arrangements is undertaken by the Local Authority. For the school's year commencing September 2017, the Governing Body has set its admissions number at 60 (30 at the Main School Site and 30 at the Annexe Site).

ADMISSIONS TO THE SCHOOL will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admissions than the school has places available.

1. Baptised Catholic children who are in the care of the Local Authority (Looked after children), Baptised Catholic children previously in the care of the Local Authority and Baptised Catholic children with exceptional medical and/or social needs where these needs can only be met at this school.
2. Baptised Catholic children from inside the three feeder Parishes (ie resident in the Parishes of Our Lady of Pity, Greasby; St Agnes, West Kirby; Ss Catherine & Martina, Hoylake) who have a sibling connection at this school at the time of admission.
3. Baptised Catholic children from inside the three feeder Parishes (ie resident in the Parishes of Our Lady of Pity, Greasby; St Agnes, West Kirby; Ss Catherine & Martina, Hoylake).
4. Baptised Catholic children from outside the three feeder parishes who have a sibling connection at this school at the time of admission.
5. Baptised Catholic children from outside the three feeder parishes.
6. Non-Catholic children who are in the care of the Local Authority (Looked after children), non-Catholic children previously in the care of the Local Authority and non-Catholic children with exceptional medical and/or social needs where these needs can only be met at this school.
7. Non-Catholic children who have a sibling connection at the time of admission and whose parents wish them to have a Catholic education.
8. Non-Catholic children whose parents wish them to have a Catholic education.

NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions which is 15th January 2017.

- b) Professional supporting evidence from eg. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances and such evidence must set out the particular reasons why this school is the most suitable school for those difficulties.
- c) A looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by the Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- d) All Catholic applicants will be required to produce baptismal certificates.
- e) It is the duty of governors to comply with class size limits at Key Stage One.
- f) If any category is oversubscribed, ie there are more applicants than places available, then priority will be given to children with a sibling, followed by distance from home to the Main School. Distance will be measured as the shortest walking distance from the front door of the child's home address (including flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be the last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out. Parents need to be aware that places may be offered at either site according to the site allocation policy.
- g) Where a child lives with parents with shared responsibility, each for part of the week, the child's 'permanent place of residence' will be determined as the address of the parent who normally has responsibility for the majority of the school days in the week.
- h) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- i) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- j) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places, then the published oversubscription criteria will be applied.
- k) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents are allowed at least twenty school days from the date of notification that their application was unsuccessful to submit their appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- m) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.